

## Corrective Action Response / Nonconformance Review Unmet ISO/IEC 17025:2017 7.8.2.1 Standard

**Corrective Action Number:** 2023-09

**Incident Date(s):** November 28, 2023 - December 4, 2023

**Date(s) of Corrective Action:** December 7-14, 2023

**Description of Corrective Action(s) Taken:**

1. LOG-21-08 Laboratory Reports was re-assigned to crime laboratory personnel for acknowledgement on PowerDMS.
2. Amended reports were issued with item descriptions for the reports lacking evidence descriptions.

**Laboratory Number(s) (if applicable):** BCCL-22-0256 and BCCL-23-0233

**Comment(s):** N/A

**Date of Resolution:** December 14, 2023

Melina Henry Toxicology  
Applicable Analyst / Discipline

12/14/2023  
Date

Kayla M. Bayliss  
Applicable Analyst / Discipline

12/14/2023  
Date

Alina Winters  
Lab Quality Manager

14 Dec. 2023  
Date

Deak Storz  
Laboratory Director

14 Dec 2023  
Date

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**Resolution Effectiveness Review Date:** March 22, 2024

**Comments:** Reports have been spot checked by selected a few from each batch. All reports were verified in the use of proper descriptions.

Lab Quality Manager Alina Winters

Laboratory Director Deak Storz

Approval Date: September 25, 2023  
Effective Date: October 1, 2023

Issuing Authority: Upper Management  
Authorized for Distribution by Laboratory Director