

Cassandra Tigner
Brazoria County District Clerk
237 E. Locust St., Ste. 206
Angleton, Texas 77515

CHANGE OF ADDRESS FORM

In accordance with Civil Practice and Remedies Code 30.015.

- (a) In a civil action filed in a district court, county court, statutory county court, or statutory probate court, each party or the party's attorney must provide the clerk of the court with written notice of the party's name and current residence or business address.
- (b) The notice required by Subsection (a) may not be required from any party or party's attorney if such party has not appeared or answered in the civil action.
- (c) The notice required by Subsection (a) must be provided at the time the party files its initial pleading with the court or not later than the seventh day after the date the clerk of the court requests the information.
- (d) If the party's address changes during the course of a civil action, the party or the party's attorney must provide the clerk of the court with written notice of the party's new address.
- (e) If the party or the party's attorney fails to provide the notice required by Subsection (a), the trial court may assess a fine of not more than \$50.

Name Change ____

Cause Number: _____

Address Change ____

Effective Date: _____

Party Requesting Address Change

Name: _____

Former Address: _____

New Address: _____

City, State & Zip: _____

Phone Number: _____

Signature: _____ Date: _____