

## Evidence Destruction Authorization Form

\_\_\_\_\_  
Lab Case Number

Please indicate the appropriate action to be taken with the evidence.

- ALL evidence in the above lab case is NO LONGER OF EVIDENTIARY VALUE and MAY BE DESTROYED on the date below.

**Please also include the court order to destroy, if available, with appropriate cause number, as well as the corresponding court order for each codefendant(s) and other related charges, if any.**

- Evidence in the above case IS STILL OF VALUE and it is requested that we be contacted on or about \_\_\_\_\_ of 20\_\_\_\_ for further guidance as to the final disposition of the evidence.

Please sign and return the form to verify that you gave permission for the intended action.

\_\_\_\_\_  
Agency

\_\_\_\_\_  
Agency Case Number

\_\_\_\_\_  
Authorizing Deputy / Investigator

\_\_\_\_\_  
Date

Date	Section	Previous	Changed to	Reason	By whom
07.15.15	Footer	Effective February 16, 2011	<b>Approval Date:</b> August 3, 2015 <b>Effective Date:</b> August 3, 2015 <b>Issuing Authority:</b> Upper Management Authorized for Distribution by Paul Van Dorn	Altered to coincide with current laboratory procedures	HB/PVD
10.27.20	Body	Evidence in the below case is NO LONGER OF EVIDENTIARY VALUE and MAY BE DESTROYED on the below date.  Evidence in the below case IS STILL OF VALUE and it is requested that we be contacted on or about _____ of 20____ for further guidance as to the final disposition of the evidence.  Please sign and return the form to verify that you gave permission for the following evidence to be destroyed.	...on the date below.  <b>Please also include the court order to destroy, if possible, with appropriate cause number, as well as the corresponding court order for each codefendant and other related charges, if any.</b>  Evidence in the <b>above</b> case IS STILL OF VALUE and it is requested that we be contacted on or about _____ of 20____ for further guidance as to the final disposition of the evidence.  Please sign and return the form to verify that you gave permission <b>for the intended action.</b>	Altered to coincide with current laboratory procedures.	AW/PVD
11.30.21	Footer	Approval Date: October 27, 2020 Issuing Authority: Upper Management	Approval Date: November 30, 2021 Issuing Authority: Upper Management	Altered to coincide with current	AW/DS

		Effective Date: October 27, 2020 Authorized for Distribution by Paul Van Dorn	Effective Date: November 30, 2021 Authorized for Distribution by Laboratory Director	laboratory staffing	
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